

## Wyoming Sage-Grouse Local Working Group Project Proposal Form

### PROJECT APPLICATION CRITERIA (please read before completing/submitting application):

1. All project proposals need to be submitted on the Wyoming Game and Fish Commission's Sage-Grouse Local Working Group Project Proposal Form. Projects must be reviewed and approved by the affected Local Sage-Grouse Working Group(s) (LWG).
2. Project funding shall be awarded for the purpose of implementing projects that address primary threats to sage-grouse as identified in local Sage-Grouse Conservation Plans. Applicants should read the appropriate plans and tailor projects and project proposals accordingly.
3. Projects will be evaluated based on consistency with Wyoming's Core Area management strategy, local Sage-Grouse Conservation Plan(s), likelihood of success, project readiness, matching funds, multiple species benefits, significance at local/state/regional level, duration of benefits, and adequacy of monitoring.
4. Award funds are distributed as reimbursable grants, meaning the grantee (the entity awarded the funds) must submit for reimbursement of expenses incurred as a result of the project. "Up front" funding is not allowed. For-profit entities are not eligible for grants but may be contracted by grantees to conduct project actions approved by the LWG and outlined in the grant agreement. Grant agreements shall be initiated, maintained, and amended if necessary by the Wyoming Game and Fish Department (Department). Project activities for which the grantee will seek reimbursement may not begin until the effective date of the grant. Grants shall expire annually on September 30<sup>th</sup> and may be renewed at the Department's discretion.
5. Overhead/administrative costs may not exceed ten percent (10%) of the overall project funds requested.
6. Purchase of capital equipment (items over \$500) is not allowed. Short-term lease of such equipment is acceptable.
7. For habitat improvement projects, including water developments, details of the post-treatment livestock grazing management plan must be included in the project description. Habitat treatment projects must also be consistent with the *Wyoming Game and Fish Department Protocols for Treating Sagebrush* (July 2019).
8. Research projects, including all projects that involve radio telemetry, should be conducted with the rigor and intent to publish in peer-reviewed scientific press. The

grantee shall be responsible for ensuring all applicable permits are obtained (i.e. Chapter 33 permit issued by the Department).

9. Habitat projects conducted on private lands should be partnered with programmatic sage- grouse efforts, such as a U.S. Fish & Wildlife Service Candidate Conservation Agreement with Assurances (CCAA), NRCS Sage-Grouse Initiative (SGI) or other landscape scale, sage-grouse specific efforts.
10. Project proponents must comply with all applicable federal guidance and regulations related to the Build America, Buy America Act, Publ. L. No. 117-58, §§ 70901-52. All iron, steel, manufactured products, articles, materials, and supplies that are incorporated into or affixed to a permanent or semi-permanent fixture on the landscape must be produced in the United States. A product, article, material, or supply is produced in the United States if it was manufactured in the United States and the cost of the components of the manufactured product that are mined, produced, or manufactured in the United States is greater than fifty-five percent (55%) of the total cost of all components of the manufactured product, unless another standard for determining the minimum amount of domestic content of the manufactured product has been established under applicable law or regulation.
11. Annual progress reports, a final report, and a fiscal close-out report are required for each project.
12. Documents referenced in this form are available at:  
<https://wgfd.wyo.gov/wyoming-wildlife/sage-grouse-management/sage-grouse-local-working-groups>
13. Maps should be reduced in size and pasted at the end of the application, not submitted as separate attachments.
14. The completed application total file size should not exceed 2.5mb and be submitted in Word or PDF format only.

Submit completed applications via e-mail to:

Nyssa Whitford  
Sage-Grouse/Sagebrush Biologist  
Wyoming Game and Fish Department  
[nyssa.whitford@wyo.gov](mailto:nyssa.whitford@wyo.gov)  
307.335.2633

# WYOMING GAME AND FISH COMMISSION

## Sage-Grouse Local Working Group Project Proposal Form

### APPLICATION REQUIREMENTS

Complete all applicable sections of the application. If grant funding is awarded, spatial data shall be submitted in a timely manner, if applicable. Funding is awarded **February 1<sup>st</sup> through January 31<sup>st</sup>**, or until it is exhausted. Submitting applications early in the funding cycle is preferred. Applications must be submitted to Nyssa Whitford, Sage-grouse/Sagebrush Biologist, at [nyssa.whitford@wyo.gov](mailto:nyssa.whitford@wyo.gov).

### PROJECT INFORMATION

Project title (limit to ten words or less):

Local Working Group funding request: \$

Local Sage-Grouse Conservation Plan(s) addressed by the project:

- |   |  |
|---|--|
| <input type="checkbox"/> Bates Hole/Shirley Basin | <input type="checkbox"/> Big Horn Basin              |
| <input type="checkbox"/> Northeast Wyoming        | <input type="checkbox"/> South-Central               |
| <input type="checkbox"/> Southwest                | <input type="checkbox"/> Upper Green River Basin     |
| <input type="checkbox"/> Upper Snake River        | <input type="checkbox"/> Wind River/Sweetwater River |

Project phase: \_\_\_\_\_ of \_\_\_\_\_

Brief project overview (limit to one sentence):

Acres within project boundary:

Acres of treatment (if applicable):

Project timeline and estimated completion date:

Expected duration of effects from proposed project (check one):

- 1-5 years       6-20 years       21+ years

**APPLICANT INFORMATION**

Applicant name:

Title:

Agency/organization:

Street/P.O. address:

City:

State:

Zip:

Phone number:

E-mail:

Signatory authority for the agency/organization:

Title of signatory authority:

**OWNERSHIP OF AREA**

Square miles      or       Acres

Federal	State	Private	Total

**PROJECT LOCATION**

General project location description (describe the proximity to landmarks, major roads, towns, counties, drainages, etc.):

**By checking this box, applicant is acknowledging that spatial data (.shp, .gdb, etc.) will be provided if project is funded.**

## **PROJECT DESCRIPTION**

Please read the Sage-Grouse Conservation Plan(s) of the affected Local Sage-Grouse Working Group(s) and list the plan-specific goals and objectives addressed by this project. Plans can be found online on the Department's website.

## **PROJECT NARRATIVE**

Describe the methods for implementing the project. The narrative should concisely describe **who** is involved, **what** actions will be taken, **when** actions or work will occur, **where** the project is located, **why** the project will benefit sage-grouse, and **how** the work or actions will be performed. For project involving habitat manipulation/treatment, identify the post-treatment management strategies to be implemented (e.g. livestock grazing plans, weed control, infrastructure maintenance, etc.).

Describe the scientific merit/management relevance/education/conservation benefits to be achieved if the project is implemented:

List and describe the benefits other wildlife species and other resources or users will achieve from the project:

Identify what monitoring program is in place or will be put in place to assess and quantify the results achieved by the project. Identify those responsible for monitoring. Include both short- term and long-term monitoring. Photos, summaries, etc. will be required to enhance media coverage on funded projects and to promote the results.

Permit or Authorization	Required		Submitted		Approved	
	Yes	No	Yes	No	Yes	No
Cultural Resource Inventory	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
COE Section 404 Permit	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Cooperative Agreement(s)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
NEPA Analysis	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Density/Disturbance Calculation Tool (DDCT)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Pesticide Application Permit	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Private Landowner Agreement(s)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sensitive Species Clearance	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Surface/Groundwater Permits	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

If NEPA has not yet been approved, what is the ETA for approval?

**PROJECT FUNDING**

Total Sage-Grouse Local Working Group funds request: \$

Total cash contributions from other funding partners: \$

Total in-kind contributions: \$

Total project cost: \$

Local Working Group funding percentage of total project cost: %

## FUNDING PARTNERS

List cash and in-kind contributions from other funding partners that will be used as match for WSGC funds.

<b>Source</b>	<b>Amount</b>	<b>Type</b> (cash or in-kind)	<b>Status</b> (pending or in-hand)
	\$		
	\$		
	\$		
	\$		
	\$		
	\$		
<b>Total</b>	\$		

## DESCRIPTION OF IN-KIND CONTRIBUTIONS

Provide the name of the entity or person making the contribution, a description of the donation, estimated value of the contribution, and a brief explanation of how the value of the contribution is calculated.





**DATABASE ENTRY**

Select all databases the project will need to be entered in:

- Strategic Habitat Plan Habitat Viewer (SHP)
- Wyoming Conservation Efforts (WyCED)
- Conservation Efforts Database (CED)

Person(s) responsible for entering data:

**ADDITIONAL INFORMATION**

Additional information for consideration: