



Wyoming Game and Fish Department

Conserving Wildlife, Serving People

Governor Mark Gordon • Director Angi Bruce

Commissioners

Richard Ladwig, President
Mark Jolovich, Vice President
Rusty Bell
Ralph Brokaw
Ashlee Lundvall
John Masterson
Kenneth D. Roberts

December 1, 2024

Live Baitfish Dealer:

Please make sure you are using the receipt booklets that have red (Single Area/Wild) or green (Multiple Area/Commercially Produced) covers and state “Revised January 2023” inside the red front cover or “Revised May 2023” inside the green front cover. I have included a 2025 calendar to help determine the time a live baitfish receipt is valid, the record of live baitfish source document, and a form to request additional receipt books.

Other important regulations regarding the receipts and records are summarized below. We plan to conduct inspections again this year and may issue citations to those out of compliance with the regulations, so please read and follow the regulations.

A few things to remember:

- A live baitfish dealer authorized to import fathead minnows from out of state shall immediately notify the Chief of Fisheries if a shipment contains any other fish species, vegetation or other organisms. The shipment of concern shall be quarantined and held at the business establishment until final disposition is determined following inspection by the Department.
- Live baitfish dealers shall maintain at the established business location legible, current, accurate, and complete baitfish records. The record of live baitfish source form that is attached to this letter must be used whenever minnows are received, regardless of source.
- A receipt must be completely filled out by you or your employees at the time of sale. The buyer may not fill out any information on the receipt.
- Copies of the Live Baitfish Receipts must be returned by January 15 for sales that occurred the previous calendar year.
- Your “Record of Live Baitfish Source” forms for the previous year must be returned by January 15 for fish you acquired the previous calendar year.
- Please send completed receipts and record of live baitfish forms to the nearest WGFD Regional Office or to Wyoming Game and Fish Department, Fish Division, 5400 Bishop Blvd., Cheyenne, WY 82006.
- If you need additional receipt booklets, please request them with the attached form or by calling (307) 777-4559.

Forms and regulations related to live baitfish are available on the Department website at <https://wgfd.wyo.gov/Fishing-and-Boating/Forms-and-Applications>. Please contact the Regional Fisheries Supervisor in your area if you have any questions.

Sincerely,



Alan Osterland
Chief of Fisheries

AO/jb

Attachments:

Department Regulations
Record Keeping Instructions
Record of Live Baitfish Source
2025 Calendar of Expiration Dates for Live Baitfish Receipts
Form for Requesting Live Baitfish Dealer Receipt Books
Import Application
Business List Form